



TRAINING PROGRAM

for NGO specialists, teachers and students of agricultural and food universities
on development of training community focused on preparation of businesses for state
inspections on food safety issues and access to international markets
(in remote mode, ZOOM)

Introduction		
9.30 – 10.00	<p><i>Setting up the tool with video on, audio off</i> <i>Please ask a question in the chat</i></p>	
10.00 – 10.10	<p>Introduction</p> <ul style="list-style-type: none"> ▪ <i>Mychaylo Nepran, Ukrainian Chamber of Commerce and Industry (CCIU), Vice-President</i> ▪ <i>Representatives of the CCIU system</i> 	Speaking
10.10 – 10.20	<p>Information on the project on the development of trainers community in regions for food safety issues</p> <ul style="list-style-type: none"> ▪ <i>Larisa Starikova</i> 	click here
10.20 – 10.30	<p>Coordinators by areas</p> <ul style="list-style-type: none"> ▪ <i>Sergiy Shcherbyna</i> ▪ <i>Pavlo Koval</i> 	Speaking
10.30 – 10.45	<p>Project objectives and activities</p> <ul style="list-style-type: none"> ▪ <i>Larisa Starikova</i> 	click here
10.45 – 10.50	<p>Options for training for trainers (T2T)</p> <ul style="list-style-type: none"> ▪ <i>Larisa Starikova</i> 	click here
10.50 – 11.10	<p>Feedback from training participants <i>Presentation of the participants</i> <i>(on their readiness to speak)</i></p>	<p><i>Notes</i> <i>in the chat</i> <i>Raising hand</i> <i>for speaking</i></p>

Fundamentals of food safety legislation		
11.10 – 11.15	<i>Feedback from participants: Who is familiar with food safety legislation?</i>	<i>Please, wave</i>
11.15 – 11.30	Presentation on the basics of food safety legislation subject to the state control <ul style="list-style-type: none"> ▪ <i>Larisa Starikova</i> <p style="text-align: center;">Law of Ukraine "On Basic Principles and Requirements to food safety and quality" <i>Content of the law</i></p>	click here click here click here
11.30 – 11.35	<i>Feedback from participants</i>	<i>Notes in the chart</i>
Fundamentals of legislation on state control		
11.35 – 11.40	<i>Feedback from participants: Who is familiar with the legislation on state control in force?</i>	<i>Please, wave</i>
11.40 – 11.55	Presentation on the basics of the legislation on state control (Basic Law) <ul style="list-style-type: none"> ▪ <i>Larisa Starikova</i> <p style="text-align: center;">Law of Ukraine "On Basic Principles on State Supervision (Control) in the Sphere of Economic Activity" <i>Content of the law</i></p> <p style="text-align: center;">Law of Ukraine "On State Control over Compliance with Legislation on Food, Feed, Animal Byproducts, Animal Health and Welfare" <i>Content of the law</i></p>	click here click here click here click here
11.55 – 12.00	<i>Feedback from participants</i>	<i>Notes in the chart Raising hand for speaking</i>
Work on the Unified Act		
12.00 – 12.10	Presentation of Internet sources for the state control <ul style="list-style-type: none"> ▪ <i>Pavlo Koval</i> 	click here

12.10 – 12.20	Presentation on the State Inspection Plan for 2020 <ul style="list-style-type: none"> ▪ Pavlo Koval 	click here
Individual work on unified acts of state control <ul style="list-style-type: none"> ▪ Tutor Larisa Starikova, larisa.starikova@gmail.com 		
<p>1) please, choose the issue for the state control based on interests of your own training audience</p> <p>2) please, open a link to the order of the governmental agency and the unified act for your issue and find the column "Issues regarding compliance of the business entity with the requirements of the legislation"</p> <p>3) please, elaborate 5 the most complex issues for the state control among items listed in this column</p> <p>4) please, elaborate 5 the simplest issues for the state control among items listed in this column</p> <p>5) please, open all links to these elaborated norms of laws</p> <p>6) please, develop recommendations for real (or model) business entity on putting its activity in line with the law for 5 the most complex issues for the state control</p>		Notes in the chart Raising hand for speaking
List of issues subject to the state control and following unified acts: <ul style="list-style-type: none"> ▪ Legislation on food and feed, animal health and welfare <i>Order of the Ministry of Agrarian Policy dated 08.08.2019 № 447</i> ▪ HACCP <i>Order of the Ministry of Agrarian Policy dated 08.08.2019 № 446</i> ▪ Veterinary Medicine <i>Order of the Ministry of Agrarian Policy dated 07.03.2018 № 130</i> ▪ Requirements of legislation in the field of economic activity on biological and genetic safety of agricultural plants during the creation, research and practical use of GMO in the open system <i>Order of the Ministry of Agrarian Policy dated 12.07.2019 № 385</i> ▪ Legislative requirements in the area of plant quarantine and protection <i>Order of the Ministry of Agrarian Policy dated 07.05.2019 № 242</i> ▪ Legislative requirements in the areas of seed and nursery, protection of plant variety rights <i>Order of the Ministry of Agrarian Policy dated 01.04.2019 № 170</i> ▪ Sanitary legislation <i>Order of the Ministry of Health Protection dated 10.04.2013 № 287</i> 		click here click here click here click here click here click here click here

<ul style="list-style-type: none"> ▪ Prices subject to the state control <i>Order of the Ministry of Economic Development, Trade and Agriculture 26.08.2020 № 1637</i> ▪ Consumer protection <i>Order of the Ministry of Economic Development, Trade and Agriculture dated 29.01.2020 № 94</i> ▪ Metrology <i>Order of the Ministry of Economic Development, Trade and Agriculture dated 06.11.2019 № 324</i> 		click here click here click here
Certification <i>Please, submit the plan of preparation for your business</i>		via E-mail: ac.agrouu@gmail.com
12.20 – 12.30	Information on the certification task <ul style="list-style-type: none"> ▪ <i>Larisa Starikova</i> 	
12.30 – 12.40	<i>Feedback from participants</i>	<i>Notes in the chart Raising hand for speaking</i>
<i>Break</i>		
Training community		
13.00 – 13.15	Presentation on general principles of modern networking <ul style="list-style-type: none"> ▪ <i>Pavlo Koval</i> 	click here
Tools to support professional communities:		
13.15 – 13.20	Network for trainers <ul style="list-style-type: none"> ▪ <i>Pavlo Koval</i> 	click here
13.20 – 13.25	Network for fair business <ul style="list-style-type: none"> ▪ <i>Pavlo Koval</i> 	click here
13.25 – 13.30	Declaration Portal <ul style="list-style-type: none"> ▪ <i>Pavlo Koval</i> 	click here

13.30 – 13.40	Sectoral self-regulation ▪ <i>Larisa Starikova</i> <i>The Concept</i>	click here click here
13.40 – 13.50	Cluster for fair producers of agricultural/food products ▪ <i>Larisa Starikova</i> <i>The Concept</i>	click here click here
Individual work with methodical materials on building up the network of professional trainers for food safety issues ▪ <i>Tutor Pavlo Koval, analytic@logis.biz.ua</i>		Notes in the chart Raising hand for speaking
Please, get acquainted with methodological materials on the network of trainers: 1) General approaches to building a network 2) Five basic goals of networking 3) The basic question of the network 4) Target groups of the network 5) Products and services for target groups 6) Values and rules of networking 7) Network structure 8) The concept of certification of trainers 9) Trainer Code of Ethics		click here click here click here click here click here click here click here click here click here
Certification please, provide comments on the structure and operation of the network		via E-mail: ac.agrouu@gmail.com
13.50 – 14.00	Information on the certification task ▪ <i>Pavlo Koval</i>	
14.00 – 14.05	<i>Feedback from participants</i>	Notes in the chart Raising hand for speaking
Training skills		
14.05 – 14.20	Presentation on the basics of training skills ▪ <i>Sergiy Shcherbyna</i>	click here
Individual work over the Training Manual ▪ <i>Tutor Sergiy Shcherbyna, svshcherbyna@i.ua</i>		Notes in the chart

Please, read the Training Manual and feel up next forms for self-estimation:		
1) Five principles of training for business	<i>FormTraining1</i>	click here
2) What does a professional trainer need?	<i>FormTraining2-1</i> <i>FormTraining2-2</i>	click here click here
3) What do you need to know on professional learning?	<i>FormTraining3</i>	click here
4) What do you need to know about the target audience?	<i>FormTraining4-1</i> <i>FormTraining4-2</i>	click here click here
5) How to indicate training objectives?	<i>FormTraining5</i>	click here
6) How to find an optimal format for the training?	<i>FormTraining6</i>	click here
7) Which method provides the result?	<i>FormTraining7</i>	click here
8) How to develop a training program?	<i>FormTraining8-1</i> <i>FormTraining8-2</i> <i>FormTrainin8-3</i>	click here click here click here
9) How to handle the audience?	<i>FormTraining9</i>	click here
10) 10 lifehacks for successful training	<i>FormTraining10</i>	click here
<ul style="list-style-type: none"> • To get forms in the Word format click here (available for registered participants of the training) 		
Certification: please, submit self-estimation forms		via E-mail: ac.agrouu@gmail.com
14.20 – 14.30	Information on the certification task <ul style="list-style-type: none"> ▪ <i>Sergiy Shcherbyna</i> 	
14.30 – 15.00	<i>Feedback from participants</i>	Notes in the chart Raising hand for speaking
Consultation session		
April 30 15-00 – 16-00	Answers to questions about the content of the training and certification tasks <ul style="list-style-type: none"> ▪ <i>Larisa Starikova</i> ▪ <i>Sergiy Shcherbyna</i> ▪ <i>Pavlo Koval</i> 	Notes in the chart Raising hand for speaking